

Central Power Research Institute

The Administrative Officer
Central Power Research Institute
P B No.8066
Bangalore – 80

Sub : Exercise of option for fixation of pay under FR 22 (1)

Sir,

Consequent on my promotion and appointment to the post of
.....with effect from
.....I hereby exercise my option as under:

1. My pay may please be fixed straightway at the stage next above the notional pay arrived at by increasing my pay in respect of the lower post held by me by an increment at the stage at which such pay has accrued

OR

2. My pay may please be fixed initially at the stage of the time scale of the new post above the pay in the lower grade which may be refixed on the date of accrual increment in the scale of pay of the lower post.

I understand the option exercised by me here above by striking of the portion which is not applicable is final and irrevocable.

Yours faithfully

Name :

Designation :

Date :