

Application for Consultant

(Important: Please use only A4 size paper for application and other testimonials)

PART A

Affix recent passport size Photograph here

01	Position to which applied	:	Consultant
02	Advt. No. & Date	:	
03	Name in full <i>(in Block letters)</i>	:	
04	Age and Date of Birth <i>(Enclose a copy of certificate in support of age)</i>	:	
05	Nationality	:	
06	Father's/Husband's name	:	
07	Address for correspondence <i>(in Block letters)</i>	:	
08	Permanent Address	:	
		Telephone No. (Landline/Cell)	: Landline :
			: Mobile :
		:	E-mail :
09	Educational/professional qualification (indicating clearly the examinations passed, University/Board, Year and Month of passing, class and percentage of marks & subjects taken starting from minimum qualification prescribed for the post)		

Examination passed	Year and month of passing	Board/University/Institution	%age of Marks semester wise /year wise		Class obtained	Subjects taken	Whether marks sheets enclosed
			Semester / year	% of marks			

(ATTACH SEPARATELY as Annexure - I)

10	Details of the previous/present employment held, if any, in chronological order starting from present position backwards (indicating the name of the employer with full address, post held, salary drawn, period of service, nature of duties etc.). Supporting documents in the form of offer of appointment letter, discharge letter, experience certificate etc. shall be enclosed. Without these documents, experience will not be considered.					
	Name of the Firm/Company with address	Post held	Service Period		Scale of pay, salary drawn	Nature of duties
			From	To		
(ATTACH SEPARATELY as Annexure - II)						

11	Total number of years of experience	
12	Area of expertise	
13	Details of special work carried out if any	
14	Details of Training/Course attended	
15	Details of Seminar/Training/short term courses organized	
16	Details of awards/honours received	
17	Have you executed any bond to present Employer, if so, please give details	
18	If selected, the minimum time required to join the engagement	
19	Name and address of two persons who have knowledge about your professional experience	1.
		2.

DECLARATION

I affirm that the information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my engagement will be summarily rejected and my employment terminated without notice and compensation.

Place :

Date :

(Signature of the Candidate)